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2020/06/03

N:\Procédures\Formplus - StatusPageX.ai

OUR CONTACT INFORMATION:

Manon Rivest Phone: 450 818-9393 Email: manon.rivest@formplus.ca

## Instructions for StatusPageX

Procedure to initiate the activation of a printer.

To proceed in the activation of a **variable content document** (VCD), we must print a special report of the characteristics of each printer used with our printing solution.

This report must be produced using the StatusPageX.exe application and will be used to activate your printers by our VCD software supplier.

An unactivated printer will print a banner on the VCD.

You can download the application by clicking on the following link: http://www.formplus.ca/en/client-login.aspx

The application must be executed on a printer using a PostScript driver.

If the printers dedicated to printing the VCD are installed on a work station or network:

- Execute the application on the work station or server where the printers are installed.

If the printers dedicated to printing the VCD are dedicated and/or are not installed on a work station or network:

- On a work station, create the port for the printer (IP address)
- Assign that port to an existing printer (using a PostScript driver) on the work station and execute the application by choosing the modified printer. Do not forget to reestablish the port for the modified printer.

Contact us if you need support.

## PROCEDURE

- 1. Save the downloaded file (StatusPageX.exe) on your desktop.
- 2. Double-click on the StatusPageX.exe file to execute it.
- 3. Ignore the safety warning and click on Exécuter.
- 4. Choose the printer (using a PostScript driver) that will print the VCD already installed or that are to be installed by Formplus.
- 5. Click Print (if the page doesn't print, click on Option and select Minimal Page).
- 6. On top of the page, write:
  - · the name of the organization (ex: Formplus)
  - the department where the printer is installed (ex: accounting or service point xyz)
  - if two printers are located in the same department, give them different names (ex: Accounting 1 and Accounting 2)
- 7. Repeat for each printer.



8. Send the scanned Status Pages to the above contact information.

Formplus will have the printer activated and will supply you with a compilation of the VCD that will print without a banner.